



## SquashBusters seeks a Program Director

SquashBusters, one of Boston's premier after-school enrichment and youth development programs is actively recruiting for a Program Director.

Now in its 14<sup>th</sup> year, SquashBusters' mission is to challenge and nurture urban youth to recognize and reach their full potential through intensive exposure to academic and enrichment opportunities, personal and community relationship-building skill development, and academic excellence.

The Program Director will be an innovative, motivated and committed individual with a proven capacity for leadership, program development, implementation, measurement, and exceptional relationship building skills.

### **Responsibilities**

The Program Director will be responsible for and maintain best practice standards in all aspects of:

**Relationship Building** in the SquashBusters community. This includes communication with students and parents, including diligent attention to student development; recruitment and management of volunteers; development of educational and community partnerships with the goal of enhancing program quality; and, with the Executive Director, Board communication and connection to Program.

**Staff Management**, including engagement, excellence, collaboration, enjoyment and accountability of program staff under the rubric of best practice standards and SquashBusters' internal Standards of Excellence.

**Program Leadership**, focusing on oversight of program quality and excellence as determined by measurable improvement and proven success in areas of athletic, academic and character development. The Program Director will demonstrate presence, knowledge and understanding of all aspects of the program and be accountable, approachable and available to staff, students, parents and other key stakeholders.

**Program Logistics and Administrative Coordination.** The Program Director is responsible for all aspects of program administration, operations, budget and logistical management. The Program Director will assess and/or develop, communicate and implement policies, protocols and procedures to meet the complex and myriad needs of running SquashBusters efficiently, effectively and safely.

**Vision, Values and Culture.** The Program Director is responsible for the long-term strategic development of SquashBusters' programming. Further, the Program Director will embody, teach, and exemplify SquashBusters' values of excellence, relationship-orientation, flexibility and attention to detail. The Program Director will appropriately and effectively evaluate and measure the performance of student, staff and the organization.

### **Requirements and Compensation**

- Masters Degree preferred, Bachelor's Degree required and at least 5 years Program Development and Direction experience in positive youth development leadership role.
- Excellent oral and written communication skills.
- Flexibility for some overnight travel.
- Current MA Driver's License in good standing.
- Full-time. Compensation commensurate with experience.
- Excellent benefits.

To apply, please direct cover letter and resume by mail, fax or e-mail to:

**Dominique Farinaux-Dumas, Managing Director - [d.farinaux-dumas@squashbusters.org](mailto:d.farinaux-dumas@squashbusters.org)**